

Judicial Information Systems

PCS Briefs



(888) 339-1547

May 2001

We are pleased to bring you the first edition of the new *PCS Briefs*. As always, the *PCS Briefs* will include information about the probate/juvenile court software, future training sessions and user meetings.

If you have any questions, comments, or suggestions, please submit them by U.S. mail, fax at (517) 373-7451 or e-mail to the probate/juvenile help desk. You will find our names and e-mail addresses at the end of this newsletter.

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Contact Person Request Form

Thank you for your attention to the request for contact person information. This information will be used to compile lists of users that need to be informed of changes/updates to the probate and juvenile court system, user meetings, mailings and manual changes/updates.

If you have not returned the contact person request form, please do so in the near future so that our mailing lists are as up to date as possible. If at any time staff, telephone or address changes occur in your court, contact us via U.S. mail, telephone, fax or email so that we can update our contact information.

Betty Wiggins - New Court Rep

We would like to introduce Betty Wiggins as the newest member of the Probate/Juvenile Team. Betty is taking Jonie Mitts position as a Technical Service Representative (Court Rep). She comes to us with many years of probate/juvenile experience. She was last employed with the State Court Administrators Office, Foster Care Review Board and prior to that she was the Ionia County Probate Register.

Jonie Mitts has taken a position on the Trial Court Systems team and will be assisting them in testing/training the new TCS software.

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continued



2002 Caseload & Training

As most of you are aware, the caseload report is changing as of January 1, 2002. There will be many significant changes to the system that will require training. JIS will be holding numerous training sessions throughout the state. It is very important that the data entry staff of each of our courts attend these training sessions. The training sessions will be held in the fall of 2001, with detailed information to follow later this summer.

Training will be provided only on data entry into the JIS Probate/Juvenile court software and processing/printing the report. JIS will not be providing training on entry of total figures to the SCAO web site. Any questions concerning the entry of figures onto the SCAO web site should be directed to Amy Byrd at 517-373-0130.

A couple of reminders for caseload 2002. If you haven't done so already, all CG cases need to be converted to GD and CV cases by December 31, 2001. We have found it to be easier to keep the guardian as the original case and change the conservator to the new case. As of January 1, 2002, RPC cases will not be counted on the caseload report. In order for these cases to be counted, they must be converted from IE or SE **to** DE or DA by your court staff.

Binsfeld Report Card

JIS is in the process of developing the Binsfeld Report Card. Please watch for more information regarding the Binsfeld Report Card in the near future. As always, JIS will provide training on data entry and reports when this enhancement is complete.

Juvenile Manuals

The new juvenile manuals are in the process of being printed and will be distributed in May.

JIS Probate/Juvenile Help Desk

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